MEETING MINUTES
For
RDU STaRs User Group Meeting #16
(Prepared by Roger Thomas)

The Roadway Design Unit STaRS User Group had its sixteenth meeting on
November 14, 2006, in the Roadway Design Conference Room. The following group members
were in attendance:

Ron Allen	Ron McCollum	Rekha Patel
Robert Stroup	Greg Brew	Roger Thomas
Jay Bennett		

Greg Brew opened the meeting. The first topic of discussion was Business Warehouse (BW).
Brenda Franks, Jed Murphy, and Vineet Gupta from the Business Information Team /Business
Warehouse were present to give us an overview of the reporting capabilities with BW.

♦ **Business Warehouse Presentation**

Ms. Franks gave a brief overview behind the history of BW. The following was briefly
discussed.

- Ms. Franks noted that soon BW would have a name change. It will change to Business
  intelligence.

- The portal is in the process of being upgraded. With this upgrade, they will have new
  graphical capabilities. The new portal should be online February 2008. Office 2003 will
  be a requirement. They will look at upgrading BW users first with Office 2003.

Mr. Gupta gave a presentation on BW. The following is a brief summary of his comments.

- BW is a SAP product. Its main purpose is for reporting. Data is pulled daily from StaRS.
  The reports can be formatted, but the data cannot be changed.

- Different data areas are being created. Everything in CJ20N is there along with funding
  data.

- To access BW you have to logon to the BEx Analyzer. The information for logging on to
  the BEx Analyzer is provided in the Pre-Construction Project Status Dashboard Training
  Document. Login using the same password that's used to sign on to the Pre-
  Construction Dashboard. From there you can open a Role Workbook Directory. To run
  a simple report, open a workbook, tag refresh and enter the data.

- They have been getting most of their report request from Program Development. The RDU will need to establish guidelines for BW report request. The RDU STaRS User Group will be involved in establishing a group of reports for the unit. Then ½ day workshops can be set up to train the users.

- If a user does not have a logon and password, a request can be sent to BSIP BW. The Help Desk can reset passwords. New users will need to go through their security coordinator to initiate getting access to BW.

♦ **IXOS- Roadway folder structure**

Initiated through Majed's group. It is a repository of information, which consists of approvals, and recorded documents. Information can be scanned and attached to a document. Can be accessed by using Transaction J6NY then selecting Program Development Document Access. Robert Stroup will continue investigate the usage of this transaction and determine what benefits it might have for our unit in the future. The User Group will add this to a future agenda.

♦ **TMT / Project StaRS work stream**

Ron Allen has been charged with implementing the StaRS work stream. The work plan was rolled out October 7th to December 8th. There will be knowledge transfer workshops. In these workshops, for example, topics will be discussed with Co Project Managers on how to place constraints in the forecast schedule correctly.

♦ **General discussions**

♦ We need to continue investigating what reports we may want to get from BW. The User Group can build upon utilizing Robert Stroup's experience with BW

♦ FAQ – Greg Brew is still working on it.